RETAIL ENERGY CODE

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REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_24_1009**
DATE	**09 October 2024, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Steve Mulinganie	Suppliers	SM	Committee Member
Paul Abreu	Network Operators	PA	Committee Member
Andy Clasper	Network Operators	AC	Alternate Member
Eric Fowler	MEMs	EF	Committee Member
Rebecca Griffiths	Retail Energy Code Company	RG	Subject Matter Expert
Glenn Sheern	Code Manager	GH	Subject Matter Expert
Daniel Rogers (Part Meeting)	Code Manager	DR	Subject Matter Expert
Lydia Bentley	Code Manager	LB	Change Analyst
Harriet Truss	Code Manager	HT	Change Analyst
April Harbour	Code Manager	AH	Change Analyst
Bradley Mercer	Code Manager	BM	Secretariat

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting. BM informed Members that apologies had been received from Tracey Saunders (Committee Member) and Andy Clasper (Committee Member).

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 11 September 2024. There were no comments, and the minutes were approved as an accurate reflection of the meeting.

3. REVIEW OF ACTION LOG

BM provided Members with an overview of the below actions on the Actions Log:

RECMEP_24_0710_01: Code Manager to seek a resolution for the MEM Certificate expiry date issue.

BM informed Members that a discussion on the action would take place under agenda item 5 – **Open.**

4. METER PRODUCT UPDATE

AH informed Members that the Code Manager had received two separate Meter Product update (MPD) requests since the previous meeting. AH advised that MPD2024_016 was requesting to delete seven products from MPD and to add seven products to MPD. AH advised that the party wished to remove six of the products as they had been incorrectly classed as Ultrasonic when they should have been Thermal Mass. AH advised that the party wanted to remove one product as it had been added for the H100 Fife trial. AH advised that the request had passed Code Manager validation following a revision to the Model Code to meet the character validation format. RECMEP Members confirmed that they had no comments on the request.

AH informed Members that MPD2024_018 had been raised by a party that had installed a product which was not listed on MPD. AH advised that the Code Manager had reached out to the manufacturer to discuss the product. AH confirmed that the submission had passed Code Manager validation. RECMEP Members confirmed that they had no comments on the request.

RECMEP Members noted the requests and:

- **AGREED** unanimously to approve MPD2024_016.
- **AGREED** unanimously to approve MPD2024_018.

AH informed Members that approval of the Meter Configuration Tables would be coming under the remit of RECMEP and Members would be asked to approve or reject updates to the tables in a similar process to the MPD updates. AH advised that the Balancing and Settlement Code currently had custody of the Meter Configuration Tables, but they would be moving under the remit of the REC as part of the Market Wide Half-Hourly Settlement Programme (MHHS). AH advised that a formal paper would be presented to RECMEP Members before the end of the year.

5. MEM CERTIFICATE UPDATE

DR provided Members with an update on the Meter Equipment Manager (MEM) Certificate issue. DR advised that RECCo, the REC Code Manager, and Wilcock had been discussing potential updates to the REC Party Register since the September 2024 meeting to resolve the MEM Certificate Issue. DR advised that the proposed solution contained five changes to the Party Register. DR advised that the first update would be including a status column to the data

confirming whether a party was certified, whether an audit was in progress, and not certified. DR advised that a definition of exactly what each of these values meant would also be included.

DR advised that the status column was looking to resolve the comment around the certificate expiry date. DR advised that the expected date of the next audit was also being proposed as an additional piece of information to be added to the Register. DR advised that the intention was to also add information on when the data had last been updated. DR advised that Certificates would also be provided with an expiry date of the target audit date rather than the specific audit date.

SM thanked DR for his work to find a resolution. SM questioned whether parties would need to know when a party was being audited and advised that he believed the only relevant information was whether or not a MEM was certified to operate in the market. SM suggested that rather than having an expiry date listed it may be more useful for the certificate to display the date of the next audit rather than expire. SM advised that if a party was to lose their certification it would be communicated to industry. RECMEP Members agreed that this approach would be preferable and of more use to parties.

DR agreed to develop an approach based on RECMEP Members feedback alongside RECCo and present at the next RECMEP meeting. SM asked if there could be an update provided sooner than the next meeting as to not delay the process as the issue was having a detrimental impact on parties at present. BM agreed to facilitate comms between the Performance Assurance team and RECMEP Members ex-committee.

6. INDUSTRY ISSUES AND CHANGE TRACKER

There were no updates provided under the Change Tracker.

7. AOB

7.1 – E-OMF MEETING

BM informed Members that a meeting of the Electricity Operational Metering Forum (E-OMF) would be taking place following the RECMEP meeting.